



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

July 17, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS AND INTERNAL SERVICES DEPARTMENT:
AMERICANS WITH DISABILITIES ACT IMPROVEMENT PROJECTS
APPROVE CAPITAL PROJECTS AND PROJECTS BUDGET
APPROVE USE OF A JOB ORDER CONTRACT
APPROVE APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NOS. 87141 - 87149
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

Approval of the recommended actions will establish nine Americans with Disabilities Act Improvement Projects, approve the Projects' scope and budget, find that the Projects are exempt from the California Environmental Quality Act, and authorize the Department of Public Works and the Internal Services Department to carry out the Projects. Also, approve an appropriation adjustment for the total projected budget of \$2,256,000.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed Projects are categorically exempt under the California Environmental Quality Act, as the proposed Projects consist of upgrade, repair, replacement and rehabilitation of existing facilities and installation of accessory structures and as such are within certain classes of projects that have been determined not to have a significant effect on the environment as stated herein and for any reasons contained in the record of the projects.

"To Enrich Lives Through Effective And Caring Service"

**Please Conserve Paper – This Document and Copies are Two-Sided
Intra-County Correspondence Sent Electronically Only**

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

2. Approve and authorize the Director of Public Works to deliver the Americans with Disabilities Act Improvement Project access at Edmund D. Edelman Westside Mental Health Center using a Board-approved Job Order Contract. This Americans with Disabilities Act Improvement Project No. 87144 has a total projected budget of \$617,000.
3. Approve and authorize the Internal Services Department to deliver the following Americans with Disabilities Improvement Projects access to:
 - a) Victoria Community Regional Park (\$291,000);
 - b) Lomita Administrative Center (\$145,000);
 - c) Wilmington Health Center (\$193,000);
 - d) Arcadia Community Regional Park (\$390,000);
 - e) Carson Regional Library (\$127,000);
 - f) Centro Maravilla Service Center (\$222,000);
 - g) Central Public Health Center (\$102,000); and
 - h) Van Nuys Service Center (\$169,000).
4. Establish the aforementioned Americans with Disabilities Improvement Projects and approve the total Projects budget of \$2,256,000.
5. Approve an appropriation adjustment to transfer \$2,256,000 from the Extraordinary Maintenance budget to fund the nine new Projects.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed Projects exempt from the provisions of the California Environmental Quality Act (CEQA), establish the Capital Projects, approve the scope and budget, and authorize the Department of Public Works (Public Works) and the Internal Services Department (ISD) to deliver the Projects.

The proposed Projects support and demonstrate the County's continued commitment to implement Americans with Disabilities Act (ADA) access standards; advance Countywide leveraging of extraordinary maintenance funds, such as leveraging collaborations across departments and enhance a culture of access that people with disabilities can count on when utilizing County programs, facilities, and services.

The proposed scope of work for the Edmund D. Edelman Westside Mental Health Center Project consists of the redesign and upgrade of the primary entrance and public restrooms to comply with the current State Building Code and ADA standards. The

proposed alterations will address the current need to utilize a step to enter the facility and enable people with disabilities to enter the facility utilizing an ADA-compliant ramp. Due to the nature of changes to the primary entrance, the upgrades at this site will be delivered by Public Works.

The scopes of work for the proposed ADA Improvement Projects to be delivered by ISD are as follows:

- The Victoria Community Regional Park Project No. 87141 consists of the redesign and upgrade of the primary entrance to the El Camino Recreation District Building, certain paths of travel, drinking fountains, accessible parking spaces, and public restrooms. These alterations will provide ADA access to key operation areas throughout the Park.
- The Lomita Administrative Center Project No. 87142 consists of the redesign and upgrade to the public restrooms, accessible parking spaces, paths of travel, drinking fountains, signage, and customer service counter. The proposed alterations will provide ADA access to services provided by Public Works, Fire, Regional Planning, Agricultural Commissioner/Weights and Measures, Public Defender, and Mental Health.
- The Wilmington Health Center Project No. 87143 consists of the redesign and upgrade of the public restrooms, primary entrance, paths of travel, accessible parking spaces, drinking fountains, and customer service counter. The proposed alterations will provide ADA access to key operation areas at the Health Center.
- The Arcadia Community Regional Park Project No. 87145 consists of the redesign and upgrade of certain paths of travel, accessible parking spaces, and public restrooms. These alterations will provide ADA access to key operation areas throughout the Park.
- The Carson Regional Library Project No. 87146 consists of the redesign and upgrade of a public restroom, primary entrance, drinking fountain, and signage. These alterations will provide ADA access to key operation areas throughout the Library.
- The Centro Maravilla Service Center Project No. 87147 consists of the redesign and upgrade of the paths of travel, drinking fountains, and customer service counter. The proposed alterations will provide ADA access to services provided by the Registrar-Recorder/County Clerk and the Department of Community and Senior Services.

- The Central Public Health Center Project No. 87148 consists of the redesign and upgrade of the primary entrance paths of travel, drinking fountains, stairs, and customer service counter. The proposed alterations will provide ADA access to key operation areas at the Public Health Center.
- The Van Nuys Service Center Project No. 87149 consists of the redesign and upgrade of the public restrooms, primary entrance, and drinking fountain. The proposed alterations will provide ADA access to services provided by the Registrar-Recorder/County Clerk, Department of Consumer Affairs, Assessor's Office, and Board of Supervisors.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The proposed Projects will support the Board-approved County Strategic Plan Goal of Operational Effectiveness (Goal 1) by investing in public infrastructure that will promote equal access to County services, programs, and activities for persons with disabilities.

Green Building/Sustainable Design Program

The proposed Projects will support the Board's Green Building/Sustainable Design Program by incorporating green standards, such as energy efficient lighting, high-performance materials, and water efficiency through fixtures designed for water conservation, to the extent feasible. Other portions of the proposed Projects will support this program by reducing maintenance, repairs, and monitoring of the sites.

FISCAL IMPACT/FINANCING

The total proposed Projects cost of \$2,256,000 includes plans and specifications, plan check, construction, consultant services, miscellaneous expenditures, and County services. Sufficient appropriation is available in the Fiscal Year 2012-13 Capital Projects/Extraordinary Maintenance Fund under Capital Project Nos. 87141-87149 to fully fund the Projects.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will have no impact on current services or projects. To mitigate impediments caused by construction of the Projects, accessible portable restrooms, temporary relocation of accessible parking spaces, and alternative paths of travel will be utilized when necessary.

Operating Budget Impact

Based on the proposed Projects scope of work, there are no additional one-time, start-up, or ongoing costs anticipated from the recommended actions.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard Job Order Contract (JOC), previously approved by the Board, in the form previously approved by County Counsel, will be used.

The contract contains terms and conditions supporting the Board's ordinances and policies, including, but not limited to: County Code Chapter 2.200, Child Support Compliance Program; County Code Chapter 2.202, Contractor Responsibility and Debarment; County Code Chapter 2.203, Contractor Employee Jury Service Program; County Code Chapter 2.206, Defaulted Property Tax Reduction Program; Board Policy 5.050, County's Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work (GROW) Programs; Board Policy 5.060, Reporting of Improper Solicitations; Board Policy 5.110, Contract Language to Assist in Placement of Displaced County Workers; and Board Policy 5.135, Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law). As required by the Board, language has been incorporated into the Project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees that they may be eligible for the Federal Earned Income Credit under the Federal income tax law (Federal Income Tax Law, Internal Revenue Service Notice 1015).

ENVIRONMENTAL DOCUMENTATION

The proposed Projects are categorically exempt from CEQA. The Projects consist of upgrades and/or replacement of the building's public restrooms, public parking lots, primary entrance doors, paths of travel, ramps, drinking fountains, signage, and customer service counters, as well as the placement of signage. The Projects are within certain classes of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in Section 15301 Class 1(a), (d) and (f), and Section 15311(a) and (b) of the State CEQA Guidelines and Class 1(c), (d) and (i) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The Projects consist of repair, replacement, upgrade, and rehabilitation of existing facilities with negligible or no expansion of the existing use, as well as accessory structures. In addition, the Projects are not located in a sensitive environment and there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemptions inapplicable based on the Projects' records.

The Honorable Board of Supervisors
July 17, 2012
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CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Capital Projects Division, and one each to the Departments of Community and Senior Services, Parks and Recreation, Health Services, Mental Health, Public Health, Registrar-Recorder/County Clerk, Internal Services, and Public Works Project Management.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RLR:DJT
MV:AD:zu

c: Executive Office, Board of Supervisors
County Counsel
Community and Senior Services
Health Services
Internal Services
Mental Health
Parks and Recreation
Public Health
Public Works
Registrar-Recorder/County Clerk

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S.
NO. 060

DEPARTMENT OF CHIEF EXECUTIVE OFFICE

July 17, 2012

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 12-13

3 - VOTES

SOURCESUSES

BA DETAIL - SEE ATTACHMENT PG 1-2

BA DETAIL - SEE ATTACHMENT PG 1-2

SOURCES TOTAL: \$ 2,256,000

USES TOTAL: \$ 2,256,000

JUSTIFICATION

This adjustment is necessary to transfer \$2,256,000 of funds from the Extraordinary Maintenance Budget to fund nine Americans with Disabilities Act Capital Projects, C.P. No. 87141-87149.



AUTHORIZED SIGNATURE Dawn McDivitt, Manager, CEO

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR —☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY Karen ShikumaB.A. NO. 004July 5 20 12☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY Jan ShikumaJuly 5 20 12

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

DEPARTMENT OF PUBLIC WORKS/
INTERNAL SERVICES DEPARTMENT:
NINE AMERICANS WITH DISABILITIES ACT PROJECTS
ESTABLISH CAPITAL PROJECT NOS. 87141 - 87149

APPROPRIATION ADJUSTMENT

FY2012-13
3-VOTES

SOURCES:

EXTRAORDINARY MAINTENANCE BUDGET
A01-CF-2000-12810
Services and Supplies \$2,256,000
DECREASE APPROPRIATION

USES:

VARIOUS CAPITAL PROJECTS
Victoria Community Regional Park ADA Upgrade
A01-CP-6014-65099-87141
Capital Assets-Building and Improvements \$291,000
INCREASE APPROPRIATION

VARIOUS CAPITAL PROJECTS
Lomita County Administration Building ADA Upgrade
A01-CP-6014-65099-87142
Capital Assets-Building and Improvements \$145,000
INCREASE APPROPRIATION

VARIOUS CAPITAL PROJECTS
Wilmington Family Health Center ADA Upgrade
A01-CP-6014-65099-87143
Capital Assets-Building and Improvements \$193,000
INCREASE APPROPRIATION

VARIOUS CAPITAL PROJECTS
Edelman Westside Mental Health Center ADA Upgrade
A01-CP-6014-65099-87144
Capital Assets-Building and Improvements \$617,000
INCREASE APPROPRIATION

VARIOUS CAPITAL PROJECTS
Arcadia Community Regional Park ADA Upgrade
A01-CP-6014-65099-87145
Capital Assets-Building and Improvements \$390,000
INCREASE APPROPRIATION

BA# 004 Karen Shikama 7/5/12

ATTACHMENT A

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VARIOUS CAPITAL PROJECTS

Carson Regional Public Library ADA Upgrade

A01-CP-6014-65099-87146

Capital Assets-Building and Improvements \$127,000

INCREASE APPROPRIATION

VARIOUS CAPITAL PROJECTS

Centro Maravilla Service Center ADA Upgrade

A01-CP-6014-65099-87147

Capital Assets-Building and Improvements \$222,000

INCREASE APPROPRIATION

VARIOUS CAPITAL PROJECTS

Central Health Center ADA Upgrade

A01-CP-6014-65099-87148

Capital Assets-Building and Improvements \$102,000

INCREASE APPROPRIATION

VARIOUS CAPITAL PROJECTS

Registrar-Recorder and 3rd District Field Office

ADA Upgrade

A01-CP-6014-65099-87149

Capital Assets-Building and Improvements \$169,000

INCREASE APPROPRIATION

TOTAL SOURCES: \$2,256,000

TOTAL USES: \$2,256,000

JUSTIFICATION:

This adjustment is necessary to transfer \$2,256,000 of funds from the Extraordinary Maintenance Budget to fund the Americans with Disabilities Act Capital Projects, CP Nos. 87141-87149.

BA#004 Karen Shilcume 7/5/12